

**MEETING NOTES**  
**PIRATE HARBOR WATERWAY UNIT ADVISORY COMMITTEE**  
**January 23, 2013**  
**2:00 p.m. – Public Works Conference Room**

**Attendees:** Charles Gertner, Robin Leonard, Dennis McCulloch, Allen Stewart, Cathy Taylor, and LeRoi Yaffey

**County:** Dawn Harrison, Chuck Mopps, and Sandy Wright

**Guests:** Sign-in sheet attached

Mr. McCulloch called the meeting to order at 2:04 p.m.

**Minutes:** The minutes from January 24, 2012 were unanimously approved as amended.

**Old Business:**

- Dredging Project –The project is out for bids with the pre-bid meeting scheduled for January 31, 2013 and recommendations submitted to the BCC for approval at their February 26, 2013 meeting. A pre-construction meeting can then be held on February 27, 2013. The DEP permit expires on March 10, 2013 and Mr. Mopps would like to avoid an extension. The project must be completed within 75 days from the date the Notice to Proceed is issued. A survey will be done at the end of the project and if additional funding is available, the survey could be expanded to include the entire area. The project can be expanded with a change order.

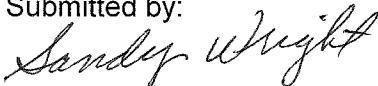
**New Business:**

- Election of Officers – Ms. Taylor nominated Mr. McCulloch to serve as chair; the nomination was seconded by Ms. Leonard and passed unanimously. Mr. McCulloch accepted the nomination. Mr. Yaffey nominated Ms. Leonard to serve as vice chair but Ms. Leonard declined the nomination and stated she will not be applying for re-appointment when her term expires in September 2013. Ms. Taylor nominated Mr. Gertner to serve as vice chair; the nomination was seconded by Mr. Yaffey and passed unanimously. Mr. Gertner accepted the nomination.
- Budget Report – The two year budget for fiscal years 2013/2014 and 2014/2015 was reviewed with no significant changes to the previous budget. The Committee will be emailed a copy of the draft budget as soon as it is available. Changes can be emailed to Ms. Harrison.
- Activity Report – Ms. Harrison distributed the report for review and questions. The SD Transfer item that appears on the report and work order #390504 with purchase orders #19327 and #18908 will be investigated. The next meeting is scheduled for Wednesday April 24, 2013 at 2:00 p.m.

An update to the dredging project will be reported at the next meeting.

The meeting was adjourned at 3:24 p.m.

Submitted by:



Sandy Wright  
Public Works Department

## PIRATE HARBOR WATERWAY ADVISORY COMMITTEE ATTENDANCE ROSTER

**MEETING TIME: 2:00 p.m. Public Works Conference Room**

**INFORMATION SUPPLIED ON THIS FORM BECOMES  
PUBLIC RECORD**

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